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**MID JERSEY MUNICIPAL JOINT INSURANCE FUND**

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**EXECUTIVE COMMITTEE URGENT MEETING MINUTES  
December 31, 2024**

**I. Call to Order – Joy Tozzi, Chairperson**

Chairperson Tozzi called the meeting to order at 12:04 p.m.

**II. Urgent Meeting Statement – Joy Tozzi, Chairperson**

Michaelene Miller read a statement concerning the proper notice of today’s meeting. She read into the record that this was a special meeting called to deal with urgent matters that could not be reasonably foreseen and required the members’ attention prior to the end of the 2024 Fund Year. The meeting was being called to deal with a matter of substantial public interest requiring immediate action specifically regarding 2025 membership that could not have been adequately addressed earlier. This meeting would be limited to the urgent matters alone. Although adequate notice was not provided, notice of this meeting was posted on the Fund’s website and given to the Asbury Park Press and Trenton Times on December 27, 2024.

**Motion** to approve conducting an urgent meeting and limit the issues discussed to only those urgent matters identified in this notice.

**Moved:** Anthony Cancro

**Seconded:** Kathleen Capristo

**Vote:** Approved: Unanimous                      Nay:

**III. Roll Call**

Executive Committee

		<u>Attendance</u>
Kathleen Capristo	Colts Neck Township	Present
Joy Tozzi	Township of East Windsor	Present
Michael Pitts (a. 12:09 pm)	Township of Montgomery	Present
Anthony Cancro	Township of Plainsboro	Present
Bernard Hvozdovic, Jr.	Princeton	Present
Marlena Schmid	Township of West Windsor	Absent

Alternate Executive Committee

Debra Rubin	Township of Cranbury	Present
Katherine Fenton-Newman (a. 12:16 pm)	Township of Hopewell	Present
David Brown	Township of Ocean	Present

Fund Commissioners

Christopher York	Borough of Fair Haven	Absent
Matthew Crane	Borough of Helmetta	Absent
Gian-Paolo Caminiti	Borough of Pennington	Absent
Jewel Morgan	Township of Robbinsville	Absent

Alternate Fund Commissioners

Denise Marabello	Township of Cranbury	Absent
Allyson Cinquegrana	Borough of Fair Haven	Absent
Melissa Hallerman	Borough of Helmetta	Absent
Susan Newman	Township of Hopewell	Absent
Tamarah Novak	Township of Montgomery	Absent
Tracey Berkowitz	Township of Ocean	Present

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Neil Blitz	Township of Plainsboro	Absent
Jeffrey Grosser	Princeton	Absent
John Mauder	Township of West Windsor	Present

Others Present

Kerry Giammetta	Township of West Windsor
Barbara Murphy	Risk and Loss Managers, Inc.
Michaelene Miller	
Julie Tattoni	Windels Marx Lane & Mittendorf
Robin Racioppi	NAIMC

**VI. Executive Committee Business**

**A. Closed Session**

**Motion** to adjourn to Closed Session.

**Moved:** Bernard Hvozdovic, Jr.

**Seconded:** Anthony Cancro

**Voted:** Approved: Unanimous      Nay:

Open Session adjourned at 12:04 p.m.

**B. Open Session Resumes**

**Motion** to return to Open Session.

**Moved:** Bernard Hvozdovic, Jr.

**Seconded:** Anthony Cancro

**Vote:** Approved: Unanimous      Nay:

Open Session resumed at 12:35 p.m.

1. Approval of Authorizations Established in Closed Session

**Motion** to authorize actions established in Closed Session.

**Moved:** Kathleen Capristo

**Seconded:** Anthony Cancro

**Vote:** Approved: Unanimous      Nay:

**VII. Adjournment**

**Motion** to adjourn.

**Moved:** Kathleen Capristo

**Seconded:** Bernard Hvozdovic, Jr.

**Vote:** Approved: Unanimous      Nay:

The meeting was adjourned at 12:37 p.m.

Respectfully submitted,

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Authorized Signature